

CITY OF _____
CERTIFIED AGENDA – EXECUTIVE SESSION
CITY COUNCIL

Date of Meeting: _____

A. ANNOUNCEMENT OF PRESIDING OFFICER:

"The City Council will begin its Executive Session on the _____ day of _____,
20____, at _____ o'clock ____m."

The subject matter of each Executive Session deliberation is as follows:

1.

Record of Further Action Taken:

2.

Record of Further Action Taken:

3.

Record of Further Action Taken:

B. ANNOUNCEMENT BY PRESIDING OFFICER:

"The City Council has completed its Executive Session on the _____ day of
_____, 20____ at _____ o'clock ____m."

C. CERTIFICATION

I hereby certify that this Agenda of an Executive Session of the City Council of
the City of _____ is a true and correct record of the proceedings
pursuant to Tex. Gov't Code Ann. § 551.103 (Vernon 1994).

Witness my hand this the _____ day of _____, 20____.

Presiding Officer