

TML Small Cities Advisory Council
May 7, 2020; 11:00 a.m.
Virtual Meeting

Meeting Minutes

Welcome Remarks

- Beginning at 11:09 a.m. SCAC Vice Chair Charles Hunt, Alderman, Hallsville welcomed the members.
- TML President Eddie Daffern, Mayor, City of Staples and TML President-Elect Karen Hunt, Mayor, City of Coppell also welcomed the members.

SCAC Members Present:

- Chair Frank Archuleta, Councilmember, Windcrest
- TML President Eddie Daffern, Mayor, Staples
- Dion Miller, City Manager, Tulia
- Lynn Nowlin, Mayor, Slaton
- Roberto Rodriguez, Administrative Assistant, San Elizario
- Sam Watson, City Administrator, Knox City
- Tony Aaron, City Administrator, Early
- Sonny Campbell, City Manager, Anson
- Walter Bowen, Mayor, Lake Worth
- Brett Shannon, City Manager, Decatur
- Robby Silva, City Administrator, Point Comfort
- Susie Houston, Mayor, Laguna Vista
- George Rivera, Mayor, Palm Valley
- Jason Little, City Manager, Melissa
- Emmanuel Wealthy, Mayor, Wilmer
- Andres Garza Jr., City Manager, Wharton
- Leonard Reed, Mayor, Willis
- Vice Chair Charles Hunt, Alderman, Hallsville
- Elizabeth Lea, City Administrator, New Boston
- Roy McDonald, Mayor, West Orange
- Cindy Burchfield, Councilmember, Daisetta

Guest and TML Staff Present:

- TML President Elect Karen Hunt, Mayor, Coppell
- Rona Stringfellow, City Administrator, Wilmer
- Bennett Sandlin, Executive Director, TML
- Rachael Pitts, Deputy Executive Director, TML
- Jacqueline Redin, Assistant Director of Member Services, TML
- Zindia Thomas, Assistant General Counsel, TML

SCAC Members Not Present:

- Brad Stafford, City Manager, Navasota (*staff notified*)

- James Marrs II, Councilmember, Borger
- John Davis, Mayor, Balmorhea
- Sherrie Williams, Mayor Pro Tem, Iowa Park
- Sheyi Ipaye, City Manager, Forest Hill
- Bob Howard, Mayor, Woodward
- Michelle Latray, Municipal Judge, Riesel
- Connie Anderle, Mayor, Cameron
- Lyle Nelson, Mayor Pro Tem, Bastrop
- Trudia Preston, Mayor, Goliad

Consider Excused Absences:

Motion made, seconded and passed unanimously to excuse the absences of members who had notified the staff.

Consider Minutes of March 4, 2020, Meeting:

Motion made by Sonny Campbell, seconded by Andres Garza Jr., and passed unanimously to approve the minutes of the March 4, 2020 meeting.

Executive Director's Report:

TML Executive Director Bennett Sandlin provided an overview of the daily *Coronavirus Update* emails send out daily to TML members. Additionally, Mr. Sandlin talked about the federal funding for COVID-19 relief and the sales tax and property tax revenue.

Legal Presentation:

TML Assistant General Counsel Zindia Thomas provided an update of the Governor's orders including the suspension of the Texas Open Meetings Act laws. She also discussed the rules during COVID-19 for Type A and Type B EDCs.

Vote on Session Topic for TML Annual Conference and Exhibition:

TML Assistant Director of Member Services Jacqueline Redin presented members with one proposed session (*Lessons Learned about Working Remotely and Serving Citizens*) for the TML Annual Conference and Exhibition. Motion made by Roy McDonald, seconded by Lynn Nowlin and passed unanimously to approve the proposed SCAC-sponsored session.

SCAC Projects:

TML Assistant Director of Members Services Jacqueline Redin provided an update on the TML Small Cities' Problem-Solving Clinics and the TML Small Cities' Workshop Scholarship Program. Due to COVID-19, she discussed the planning of in-person clinics would be temporary placed on hold until further notice. She also explained any city officials who were chosen for a scholarship for an event that was cancelled due to COVID-19 would have first priority for that event if it was rescheduled.

Confirm Date, Time, and Location of Next SCAC Meeting:

The next meeting of the TML Small Cities Advisory Council will be held on Wednesday, October 14, 2020 at 5:00 p.m. at the Gaylord Texan Resort & Convention Center in conjunction with the 2020 TML Annual Conference and Exhibition.

Other Business:

Since there was no other business to come before the SCAC, a motion was made by Dion Miller and seconded by Andres Garza Jr. to adjourn the meeting at 11:49 a.m.