

# REPORT ON TML REGIONAL MEETING

*Photocopy for each use.*

TML Region \_\_\_\_\_

## MEETING HELD:

Date: \_\_\_\_\_

Host City: \_\_\_\_\_

Location: \_\_\_\_\_

### 1) ATTENDANCE:

Number of city officials present: \_\_\_\_\_

Number of cities represented: \_\_\_\_\_

### 2) BUSINESS MEETING:

Briefly summarize any regional business that was discussed (i.e., resolutions passed, election of officers) and attach copies.

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### 3) PROGRAM:

Name of main speaker: \_\_\_\_\_

Title of speech: \_\_\_\_\_  
(Please enclose any handouts.)

Was the program well received? Yes ( ) No ( )

Would you recommend this speaker for other regional meetings? Yes ( ) No ( )

**4) ENTERTAINMENT:**

If you had other entertainment, please describe:

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**5) NEXT SCHEDULED REGIONAL MEETING:**

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Your Name: \_\_\_\_\_

Title: \_\_\_\_\_

City: \_\_\_\_\_

**Please copy and return this form to the TML office, Attn: Rachael Pitts, 1821 Rutherford Lane, Suite 400, Austin, Texas 78754-5101, after each regional meeting.**